

Application Form

Step 1- Course Details

Course : _____

Medium : _____ Date: _____

Step 2- Personal Information

1. Title: Mr / Mrs / Miss / Other : _____

2. Surname (Last name): _____

3. Forename (s) (First Name): _____

4. Name to be used with Correspondence : _____

5. Nationality : _____

6. Date of birth :

7. Gender: Male () Female () Other ()

8. Permanent Address : _____

9. NIC no : _____

10. Email : _____

11. Mobile : _____ 12. Home : _____

13. Passport No: _____

14. Education Qualification

i. School Education : O/L _____

	Subjects	Results	From	To
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

ii. School Education : A/L _____

	Subjects	Results	From	To
1.				
2.				
3.				
4.				

iii. University Qualifications : Undergraduate / Postgraduate

	Name of the university	Degree/ HND/Diploma	From	To
1.				
2.				
3.				
4.				
5.				

iv. Professional Qualifications

	Name of the Institute	Qualification	From	To
1.				
2.				
3.				
4.				
5.				

v. Working Experience

	Name of the company	Position	From	To
1.				
2.				
3.				
4.				

vi. Other Qualification

1.	
2.	
3.	

Step-3 In Case of Emergency1.Contact Person:
_____2.Land Phone No. :
_____3.Mobile Phone No:
_____4.Relationship:
_____**Step-4 Application Fees Payment****(Office use only)**

Admission Number :

Student Number :

Referred by : _____

Approved by : _____

Registration fee
_____Invoice no:

PREFERRED PAYMENT PLAN

1, Full payment: () 2. Installment () 3. Other Payments

Step- 5 Further information

How did you hear about this program ?

NEWS PAPER ADVERTISEMENT :

Sunday times -

Hit Ad -

Sunday observer-

Internet search -

E-mail -

Facebook-

instagram -

Through a friend -

Other -

I hereby certify that the particulars submitted by me in this application are true and accurate. I am liable to be disqualified without any compensation if the inaccuracy is detected after appointment.

Signature: _____

Date : _____

PLEASE COMPLETE THE FOLLOWING CHECKLIST BEFORE SUBMITTING

1. Completed student application form and Application fee
2. 2 passport size photographs
3. Education and professional Certification
 - G.C.E O/L or A/L result sheet
 - NIC /Passport copy
 - Professional Qualification Certificates and Transcripts
 - Academic Qualification Certificates and Transcripts
 - Service Letter from the Employer (optional)